



MINUTES - CPPW Executive Board Meeting

Monday, March 11, 2024

6:30pm-8:00pm

- A. **Call to Order:** (Kari)
 - a. **Time:** 6:33pm
 - b. **In attendance:** Kari Koch, Lee Dudley, Chris Gustafson, Kimberly Campbell-Groen, Kevin Block, David James, Jessica Irvine, Jay Richmond, Annette Wood
 - c. **Quorum requirement:** met
- B. **Welcome and Introductions:** Kati Robb & Connor Anderson, guests
- C. **Committee/Officer Reports:**
 - a. **Secretary report:** (Jessica) Presentation of minutes for review and approval.
Motion to approve minutes of 3/4/24 meeting. Motion carries unanimously.
 - b. **Admin report:**(Jessica, David)
 - i. **Insurance:** update provided
 - ii. **Lists and communications:** list received from City and new employee orientation tomorrow
 - c. **Stewards/Election:** (Kevin)
 - i. **Unions United participation:** Discussion about the meeting. **Kevin will add meetings to CPPW Board calendar.**
 - ii. **Cases:** Layoffs at CSD - no current update
 - iii. **CAT update:** **Kevin to send out invitation email for text banking**
 - iv. **Membership update:** none
 - d. **Treasurer's Report:** (Chris)
 - i. **Balances:** unchanged. \$500.50 savings, \$977.06 checking, \$73.38 Venmo pending. **Motion to spend \$60 to pay Mail chimp expense once per month in perpetuity. Motion carries unanimously**
 - ii. **Attorney Fees:** **Motion to pay Atty Katelyn Oldham \$1150 by the end of March. Motion carries unanimously**
 - iii. **Interim dues:** Discussion about dues and projected dates.
 - iv. **990 Filing:** statement of operations complete, assembling documents.
Chris to submit this week
 - e. **At Large Member reports:** (Jay, Kimberly)
 - i. **CPPW Calendar/MS Office 365 issues:** Discussion about suggested items for the calendar.
 - ii. **CAT Update:** see stewards report; **Kimberly to collaborate with Jay and Kevin.**
 - f. **Bargaining report:** (Kari)
 - i. **Bargaining Update:** Update about progress on bargaining. Work is ongoing.
 - g. **Old business:** (Kari)



- i. **AFSCME meeting** – 3/14 meeting planning -meeting is planned; will take place at their hall near the Lloyd Center.
- ii. **PROTEC meeting** – 4/3 meeting planning - discussion/planning closer to the date
- iii. **SuccessFactors LMS Letter of Agreement proposal** –Proposal presented to the board for consideration. **Ask for Lee/Kati/Kimberly to present this proposal to the Bargaining team.**
- iv. **General meeting recap** – no discussion

D. New Business:

- a. **Strategic retreat reminder (April 6)** - location TBD;
- b. **Classification advocacy to HR (letter)**- Discussion about drafting letter.
Letter will be presented at next week’s meeting for approval.

E. Tabled items:

- a. Health Care costs
- b. Org Charts
- c. Online membership cards
- d. Reimbursement of Connor – see Treasurer’s report re: MailChimp
- e. Info sharing
- f. Process to track existing staff changes (reclassifications) and tracking the hiring around work that should be CPPW
- g. Elections

F. Priorities and Good of the order sharing: officers shared their priorities for the upcoming week

G. Announcements: none

H. Adjourn: 8:04 pm

Signed

Jessica Irvine

Jessica Irvine, Secretary