



MINUTES - CPPW Executive Board Meeting

Monday, April 22, 2024

6:30pm-8:00pm

A. Call to Order:

- a. **Time:** 6:33 pm
- b. **In attendance:** Jessica Irvine, Chris Gustafson, Kevin Block, David James, Kimberly Campbell-Groen, Annette Wood. Not present: Lee Dudley, Kari Koch, Jay Richmond
- c. **Quorum requirement:** met

B. Welcome and Introductions: none

C. Minutes: see officer reports below

D. Officer Reports:

- a. **Secretary report:** Presentation of minutes of 4/15/24 Executive Board Meeting. **Motion to approve the minutes of the Executive Board meeting on 4/15/24. Motion carries unanimously.**
- b. **Admin**
 - i. **Database next steps:** 4/29 meeting; **Jessica to share invite to the board.**
 - ii. **Insurance:** Discussion of the individual board member insurance coverage. **Jessica to email the board to request that each member indicate if they are interested in purchasing individual insurance coverage at the recommended amount (\$150 per person, per year).**
 - iii. **Internal webpage:** request for items and ideas for an internal webpage: 2 additions so far will be:
 - 1. membership interaction log form
 - 2. Contact information, breakdown of team/committee membership.
 - iv. **Other:** Discussion of new volunteers willing to write emails for CAT team summaries.
- c. **Organizing Update:**
 - i. **May 6 DSA mtg:** correct date is May 8; invitations sent.
- d. **Bargaining update:** (Annette)
 - i. **Health Care LOA Agreement: Board unanimously approved signature of the agreement with added language on 4/19/24 but sending to membership for official vote.** Awaiting response from the City.
 - ii. **Mtg w DEEP:** no discussion



- iii. **Bargaining recap:** More proposals presented, City has countered on discipline, discharge and management rights. Committee is discussing response.
 - iv. **Upcoming Bargaining:** ongoing preparation for the all hands meeting on the 21st
 - v. **May 21 all hands on deck meeting:** planning is ongoing
- e. **Stewards:** (Kevin) May 1 – meeting to begin developing Steward training
- i. **Demand to Bargain update:** Additional review of the letter before submitting. Steward work is ongoing
 - ii. **LRAN:** discussion and planning for June 20-21, PSU.
 - iii. **CAT:** Expanding bargaining communication to the CAT team, sending information sooner, decided on bi-weekly meetings on Thursdays, additional meetings as needed.
- f. **Treasurers Report:**
- i. **Dues:** ACH transfer of dues are now expected on paydays
 - ii. **Motion to amend minutes to add a second payment to Caitlin Oldham. Motion carries unanimously.** Later research indicates that 2nd payment was approved on 4/8/24.
 - iii. **Balances:** Savings \$2283.28 Checking \$11055.72
 - iv. **Update on planned expenditures:** With 2nd April Payment to Caitlin Oldham of \$4290, outstanding balance will be below \$8k. Projection that the rest of the outstanding balance will be paid by mid-summer. There are sufficient funds for database and conference expenses.
 - v. **Admin update re: member list:** Discussion of changes to members and how and when the City communicates when members change position or are reclassified. To date, David is able to audit and keep this list current.
 - vi. **CPPW branded tshirts:** Annette and Chris to meet offline to develop plans and costs and present proposal at a membership meeting.

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B. Old Business:

- a. **Affiliation update:** no new updates
- b. **May Day:** no discussion
- c. **General Meeting prep:** discussion about agenda/slide deck
- d. **Accessibility Committee:** no discussion

C. New Business: none

D. Tabled items:



a. Org Charts

E. Priorities and Good of the order sharing: not shared

- a. President/Kari:
- b. Treasurer/Chris:
- c. Organizer/Annette:
- d. Member at Large/Jay:
- e. Secretary/Jessica:
- f. Steward/Kevin:
- g. Vice President/David:
- h. Member at Large/Kimberly:
- i. Member at Large/Lee:

F. Announcements:

- a. General Membership meeting: 4/25/24 at 5:30 online, 5/30/24 at 5:30 on Teams
- b. Upcoming board meetings: 4/29/24

G. Adjourn: 7:22 pm

Signed

Jessica Irvine

Jessica Irvine, Secretary