



MINUTES - CPPW Executive Board Meeting

Monday, April 29, 2024

6:30pm-8:00pm

- A. Call to Order:** Kari called the meeting to order
 - a. Time:** 6:39 pm
 - b. In attendance:** Kari Koch, Chris Gustafson, David James, Lee Dudley, Kevin Block, Jessica Irvine, Kimberly Campbell-Groen. Not present: Jay Richmond, Annette Wood
 - c. Quorum requirement:** met
- B. Welcome and Introductions:** Welcome Ashly Hoffman, brief visitor, name unknown
- C. Minutes:** see officer reports below
- D. Officer Reports:**
 - a. Secretary report:** (Jessica)
 - i.** Presentation of minutes of 4/22/24 Executive Board Meeting. **Motion to approve minutes of 4/22/24 meeting minutes as amended to add “Health Care” to LOA under Section D, article d. Motion carries unanimously.**
 - b. Admin:** (Jessica and David)
 - i. Database next steps:** Report on status of proposals from YourMembership and Unionware. Evaluation of 2 proposals pending
 - ii. Insurance:** Union coverage is pending individual board coverage questions.
 - iii. Internal webpage:** still underway
 - c. Communications committee:** 2 potential volunteers – to send one email per month summarizing CAT team activities. Goal is to put together by Mid-May.
 - d. Organizing Update:** (Kari)
 - i. May 8 DSA Meeting Discussion:** meet with DSA. Invites sent to board members.
 - ii. Member Swag:** no update
 - e. Bargaining update:** (Kari)
 - i. Health care:** Next step includes signing LOA. See below.
 - ii. Health Care LOA:** Recommended insurance pending. **Kari to sign and return 4/30. Kimberly Campbell-Groen to take the place of Kari Koch and Annette Wood at the LMBC meetings.**
 - iii. MOU re: pay raises and COLA:** Still pending.
 - iv. Mtg w DEEP:** Report on recent meeting.



- v. **Bargaining recap:** no update.
- vi. **Upcoming Bargaining:** Noon – 1: Bargaining info session 5/1/24 to share information about the bargaining proposals
- vii. **May 21 all hands on deck meeting:** Invites went out to board members by email; call to board members to advertise this event in their bureaus.
- viii. **May General Meeting:** Move to 4th Thursday in May – May 23rd. Kari to change the organizational calendar. Jessica to change notice dates on website and on Discord.
- f. **Stewards:** (Kevin)
 - i. **May 1 Steward Training Meeting:** 3 CAT/Stewards training
 - ii. **Demand to Bargain:** Discussion of the best way to proceed on this issue. Kari to share invite to Mingus Mapps meeting on 5/16 with Kevin, Ashly and Kimberly.
 - iii. **Steward work:** report on ongoing steward matters
 - iv. **LRAN:** update on interest from members
 - v. **CAT:** Meeting Thursday 5/2; discussing a budget request for the 5/21 All Hands bargaining meeting and planning. Training 3 new CAT volunteers. Anna Brown, Parks. Meg Ren, BPS. Myrna Ortiz, PPB
 - vi. Proposal to move the date of the May General meeting to May 23 accepted and Kari to change calendar, Jessica to note the change on the website and Discord.
- g. **Treasurers Report:**
 - i. **General report:** update
 - ii. **Balances:** Savings \$3713.37 Checking \$5275.36
 - iii. **Update on planned expenditures:** Discussion about the current and proposed allocation of monies:

Current: 20% admin and org
 60% to legal
 20% to savings.

Proposed change: 20% admin and org
 60% to legal
 10% to savings
 10% to labor, comms/organizer

Discussion about how to structure the employment relationship, recommendation to set up a payroll service to handle compliance.

Motion to change the current budget allocation to 20% admin, 60%



to legal, 10% to savings, 10% to labor, comms/organizer. Motion carries unanimously.

B. Old Business:

- a. **Affiliation update:** Kari met with Protec to share that CPPW will not be affiliating. Productive and positive meeting.
- b. **May Day:** no event formally planned, other org events planned
- c. **General Meeting update:** no discussion
- d. **Accessibility Committee:** one volunteer (Riley) and members who previously expressed interest

C. New Business: none proposed

D. Tabled items:

- a. Org Charts

E. Priorities and Good of the order sharing:

- a. President/Kari: organizational comms, bargaining comms, create content around bargaining proposals
- b. Treasurer/Chris: 990 submission, stewarding
- c. Organizer/Annette: n/a
- d. Member at Large/Jay: n/a
- e. Secretary/Jessica: Insurance and Database, coordinate visit from Kari to PPB
- f. Steward/Kevin: Meet with Kimberly, CAT, stewarding
- g. Vice President/David: internal webpage, accessibility, comms/CAT, list follow up, reorganization of files, CAT spreadsheet
- h. Member at Large/Kimberly: CAT/Steward training development
- i. Member at Large/Lee: n/a

F. Announcements:

- a. General Membership meeting: 5/23/24 and 6/27/24 at 5:30 on Teams
- b. Upcoming board meetings: 5/6/24, 5/13/24, 5/20/24, 5/27/24

G. Adjourn: 7:57 pm

Signed

Jessica Irvine



Jessica Irvine, Secretary