



MINUTES - CPPW Executive Board Meeting

Monday, June 10, 2024

6:30pm-8:00pm

A. Call to Order:

- a. Time: 6:31 pm
- b. In attendance: Kari Koch, David James, Chris Gustafson, Lee Dudley, Annette Wood, Kimberly Campbell-Groen, Kevin Block, Jay Richmond, Jessica Irvine
- c. Quorum requirement: met

B. Welcome and Introductions:

C. Minutes: see officer reports below

D. Officer Reports:

- a. **Secretary report:** Presentation of minutes of 6/3/24 Executive Board Meeting. **Motion to approve minutes of 6/3 Executive Board meeting as presented. Motion carries unanimously.**

b. Admin:

- i. Database next steps: updates on IMIS and YourMembership meetings and general status
- ii. Insurance: Bond in progress
- iii. List Audit from City: work to ensure accuracy is ongoing. Overall list is up to date and reflects corrections.
- iv. Mailchimp list/DMARC: updated authentication of mailchimp to improve email rate. Made adjustments to who has access to Mailchimp account.

c. Organizing Update:

- i. CAT: Discussion about upcoming events including a List party, dates, topics

d. Bargaining update:

- i. Upcoming Bargaining: June 27, last session was June 7. Items to propose: tech and AI proposal, demands to bargain issued after bargaining began (OMF and PBEM restructuring). MOU to extend bargaining to Aug 14th complete.
- ii. Proposal updates: Feedback requested on draft AI provision
- iii. Other: discussion about scheduling and need for additional time with counsel. Kari to draft letter for review.



e. **Stewards:**

- i. Demand to Bargain update: Brought up OMF on June 7, have asked to bargain on it June 27.
- ii. Steward Capacity check in; discussion about the capacity of current Steward crew; Developing training will build capacity and projected launch will be end of July.
- iii. Labor Reps Meeting – *added* – Report about today’s meeting.

- f. **At Large:** - *added* – Report back on Labor Management Benefits Committee (LMBC) meeting and developing training and including questions in the upcoming survey. Kimberly to work with AnnaMaria to discuss additional questions

g. **Treasurers Report:**

- i. Balances: Savings \$5904.05, checking \$10365.80
- ii. Update on planned expenditures: \$7,322 – owed to Oldham Law, outstanding invoices from May 21, to be paid when received approx \$1500. Also expected: insurance/bond approx \$2500, LERC Conference (July) budgeted. LRAN Conference (6/20, 6/21) is also budgeted. All past due expenses paid.
- iii. Proposal for Budget Authority re: QuickBooks purchase – no update
- iv. Budget for June – *added* – **Motion to grant budget authority to Treasurer to pay expenses according to the formula of 60% of budget to pay legal expenses, 20% to organizing and admin, 10% to savings and 10% to labor. Motion carries unanimously.**

B. Old Business:

- a. Vice President recruitment. Discussion about recruiting VP replacement. Call to board members to recruit/name potential candidates. Discussion about documenting current VP duties. Deadline of 1 week for potential replacements.

C. New Business:

- a. June Meeting – June 27 is bargaining, June 20 is LRAN. **Discussion about rescheduling meeting to June 26th. Kari to send out revised invitation.**

D. Priorities and Good of the order sharing:



- a. President/Kari: recruiting
- b. Treasurer/Chris: CAT list utility, bargaining, stewards
- c. Organizer/Annette: NEO, CAT
- d. Member at Large/Jay: n/a
- e. Secretary/Jessica: insurance, YourMembership
- f. Steward/Kevin: steward training, CAT list utility
- g. Vice President/David: list, procedures, internal website
- h. Member at Large/Kimberly: training, city meetings
- i. Member at Large/Lee: n/a

E. Announcements:

- a. General Membership meeting: 6/27/24, 7/25/24 at 5:30 on Teams
- b. Upcoming board meetings: 6/17/24, 6/24/24, 7/1/24

F. Adjourn: 7:48 pm

Signed

Jessica Irvine

Jessica Irvine, Secretary