



MINUTES - CPPW Executive Board Meeting

Monday, June 24, 2024

6:30pm-8:00pm

A. Call to Order:

- a. Time: 6:31 pm
- b. In attendance: Kari Koch, Lee Dudley, Chris Gustafson, Kevin Block, Kimberly Campbell-Groen, David James, Jessica Irvine
- c. Quorum requirement: met

B. Welcome and Introductions:

C. Officer Reports:

- a. **Secretary report:** Presentation of minutes of 6/10/24 Executive Board Meeting. **Motion to approve minutes of the 6/10/24 Executive Board Meeting. Motion carries unanimously**
- b. **Admin:**
 - i. Database next steps: Demo meeting on Friday, 6/28, and recording will be collected. IMIS meeting/demo pending, recording will be collected.
 - ii. Insurance: Bids are out to broker/underwriter; awaiting response
 - iii. Other (added): City is exploring a new way to add/change members/membership lists. Meeting proposed Wednesday 12:30. Discussion of changes to admin seats on Mailchimp and Gmail.
- c. **President Update:**
 - i. Workload and Capacity Map – We need some solutions to the work load of the union. Discussion about options to meet workload needs for the union. **Jay offered/Kari to follow up to put together a comms intern scope of work/reach out to contacts to facilitate a search. Moving forward to plan job description for comms intern, approach Annette to support. Chris volunteered to assist Annette.** Suggestion to advertise a stipend for an organizing intern or volunteer.
 - ii. Labor Caucus Update: none
- d. **Organizing Update:**
 - i. CAT: What is the next campaign for CAT? List sessions are scheduled. CAT meeting is Thursday 6/27
- e. **Bargaining update:**
 - i. Upcoming Bargaining: June 27 – Discussion of upcoming proposals



- ii. Wage/Economic Proposal Update: currently in drafts, will be proposed in August.
- iii. Class Comp Study Update: goal is to meet with Classification/Compensation reps. Members and Board are encourage to participate.
- iv. Communications Update: none
- f. **Stewards:**
 - i. Update on current grievances and City initiatives that affect steward work and recent Labor Reps meeting.
- g. **At Large:**
 - i. LMBC Update: next meeting is Tuesday 6/25. Discussion about purchasing “Legal Rights for Stewards” book or requesting bulk rate from Labor Notes . Update on Steward training and suggestion to plan member trainings for future general membership meetings. **Kimberly to summarize Organizing for Power training to present at the next Membership meeting.**
 - ii. Other At Large reports: none
- h. **Treasurers Report:**
 - i. Balances: Savings \$6,658.74, checking \$12,629.86, 400 members.
 - ii. Update on planned expenditures: After expenses, approx. \$11000 to cover database, insurance and Labor Notes. Legal bill balance is now below \$3000
 - iii. Proposal for Budget Authority re: QuickBooks purchase: no update
- B. **Old Business:**
 - a. Vice President recruitment: no prospective candidates, VP task list to be discussed next week and planning to split up tasks until position is filled.
- C. **New Business:**
 - a. Membership Meeting Planning: June, rescheduled for Wed, June 6/26
 - i. Poll in chat: do you identify with being working class
 - ii. Committee Reports: to include VP Pitch
 - iii. Organizing for Power presentation 5 minutes
 - iv. July Conference Vote
 - v. Bargaining Update: include wage proposal and AI
- D. **Priorities and Good of the order sharing:**
 - a. President/Kari: bargaining, class comp
 - b. Treasurer/Chris: grievances, information request, accounting
 - c. Organizer/Annette: not shared
 - d. Member at Large/Jay: not shared
 - e. Secretary/Jessica: insurance, database



- f. Steward/Kevin: grievance process, NEO
 - g. Vice President/David: powerpoint, meeting on Wed, meet with Kimberly
 - h. Member at Large/Kimberly: Labor Notes request, Organizing for Power presentation
 - i. Member at Large/Lee: not shared
- E. Announcements:**
- a. General Membership meeting: **6/26/24**, 7/25/24 at 5:30 on Teams
 - b. Upcoming board meetings: 7/1/24, 7/8/24, 7/15/24
- F. Adjourn:** 8:00 pm

Signed

Jessica Irvine

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Secretary