



## MINUTES - CPPW Executive Board Meeting

Monday, July 8, 2024

6:30pm-8:00pm

- A. **Call to Order:** Kari Koch called the meeting to order
  - a. Time: 6:36 pm
  - b. In attendance: Kari Koch, Lee Dudley, Chris Gustafson, Kimberly Campbell-Groen, Kevin Block, Annette Wood, David James, Jessica Irvine
  - c. Quorum requirement: met
- B. **Welcome and Introductions:** none
- C. **Officer Reports:**
  - a. **Secretary report:** Presentation of minutes of 7/1/24 Executive Board Meeting. **Motion to approve the minutes of the 7/1/24 Executive Board Meeting. Motion carries unanimously**
  - b. **Admin:**
    - i. Database: discuss contract proposal and pricing and annual versus monthly and next steps. **Motion to authorize CPPW Treasurer to sign a contract with Community Brands for an installment plan for YourMembership. Motion carries unanimously.**
    - ii. Insurance: bond invoice in process and detailed application for D&O insurance submitted. Responses pending. Invoice will be paid by due date on 7/22/24.
    - iii. List: none
  - c. **President Update:**
    - i. Some progress on volunteer recruiting opportunities with professor at Portland State. Future meetings with Commissioners are on hold pending changes.
  - d. **Organizing Update:**
    - i. CAT:
      1. List party Wed, July 10. Upcoming CAT Team Meetings will focus on planning a fall picnic, future list parties.
      2. Discussion about logistics of circulating petitions
      3. Discussion of potential for generating physical union cards and creating local discounts for members.
      4. Discussion about swag: t-shirts, hats, lanyards and screen printing existing bandanas.



5. Updates about other union activities, personnel changes at the Water Bureau and CAO.

**e. Bargaining update:**

- i. JAT/Class Comp: Update on status of the class comp study roll out. Plan is to request that the city continue to send out emails regarding the study.
- ii. Bargaining Committee Meeting recap:
  1. Class Comp Info Sessions: 2 info sessions are scheduled (1 this week, 1 next) Around 100 rsvp's for each. Information from class comp study will be available to CPPW for analysis.
  2. Update on impasse bargaining over OMF changes. Updated layoff proposal to include current (OMF) and future restructuring that would identify these events as layoffs and not reclassification.
  3. Report on recent meeting at PBEM

**f. Stewards:**

- i. Stewards Training Update:
  1. Discipline language update: ongoing
  2. Other updates:
    - a. Steward training continues to progress; there is high interest in stewards, getting training.
    - b. Update on meeting today with BDS (Chief Steward, Member at large, President)

**g. At Large:**

- i. Position 1: Researched obtaining book from labor notes, discounts available. Kimberly to create a budget to discuss at a future meeting.
- ii. Position 2: none
- iii. Position 3: none

**h. Treasurers Report:**

- i. Balances: 7410.35 Savings, 11915.23 checking. Oldham law balance: \$4474.39
- ii. Update on planned expenditures: YourMembership, to be paid on monthly basis. Approx. \$8000 in planned expenditures, not exceeding reserves. Question about 501c4 status and Lee requested a copy of the YourMembership contract once signed. Question about payroll/list updates on changes to membership.
- iii. QuickBooks purchase: pending
- iv. Expense Report: pending



**B. Old Business:**

- a. Vice President recruitment/VP duties list: no updates, recruiting will take priority going forward. Member identified by Kevin (to be shared with Kari) who is interested in taking over list and possibly other duties.
- b. Demand letter to BHR: City has responded and corrected the issue.

**C. New Business:**

- a. August general membership meeting is cancelled, to be replaced with the picnic.
- b. Future member meetings to be advertised as 1 hour.
- c. David's party next week 7/16 at 6pm – Rogue.

**D. Priorities and Good of the order sharing:**

- a. President/Kari: reacclimating to priorities
- b. Treasurer/Chris: contract
- c. Organizer/Annette: CAT, future event/training planning
- d. Secretary/Jessica: insurance follow up
- e. Steward/Kevin: grievance info request, CAT list party
- f. Vice President/David: last day as VP on 7/10, ongoing volunteering through the end of July
- g. Member at Large/Kimberly:
- h. Member at Large/Lee:
- i. Member at Large/Jay:

**E. Announcements:**

- a. General Membership meeting: 7/25/24, 8/29/24-cancelled, 9/26/24, at 5:30 on Teams
- b. Upcoming board meetings: 7/15/24, 7/22/24, 7/29/24, 8/5/24, 8/12/24

**F. Adjourn: 7:55 pm**