



MINUTES-CPPW Executive Board Meeting

Monday, September 16, 2024

6:30pm-8:00pm

- A. **Call to Order:** Kari called the meeting to order
 - a. Time: 6:40 pm
 - b. In attendance: Kari Koch, Jessica Irvine, Chris Gustafson, Kevin Block, Lee Dudley
 - c. Quorum requirement: not met
- B. **Welcome and Introductions:** Kari welcomed Meg Wren to the meeting
- C. **Officer Reports:** Jessica, Lee
 - a. **Secretary:** Presentation of minutes of 08/26/24 Executive Board Meeting for approval. Not presented due to lack of quorum.
 - b. **Admin:**
 - i. Database implementation: YM implementation is ongoing.
 - ii. List maintenance support: none
 - iii. Other: Received confirmation that adding paid interns does not require changes to insurance
 - c. **President's Update:** Kari
 - i. Update from LMBC: none
 - ii. Other: Introducing Meg Wren, discussion to propose to appoint Meg as Vice President. Meg Wren was appointed to Vice President position by email vote of the EB on 9/16. Unanimous approval of the nomination. Appointment will be confirmed by a vote of the General Membership at the October General Membership meeting on 9/26/24.
 - d. **Organizing/CAT Update:** Kari
 - i. Organizing: Happy Hour on Thursday, details to be shared
 - ii. Member picnic: none
 - iii. Swag: none
 - iv. Other: none
 - e. **Bargaining update:** Kari
 - i. Wages Info Sessions: discussion of changes to proposals and other bargaining issues.
 - ii. Organizing collaboration: Discussion of current issues.
 - iii. Other: Discussion about member participation at upcoming Bargaining sessions. Additional lunch time sessions planned, PB members to be notified by text.
 - f. **Stewards:** Kevin, Kari



- i. Grievance Tracking software: no update
 - ii. Reclassification PBEM: no update
 - iii. Discussion on Vibrant Communities Equity Team situation. Lots of interest from membership and from Equity workers around the City in supporting the team. **CAT team to lead efforts to come up with other actions to support coworkers. Kevin to schedule meeting with Kaitlin, Kari any interested EB members to gather additional information on options.**
 - g. **At Large:** Lee
 - i. Position 1: see database implementation above
 - ii. Position 2:
 - iii. Position 3:
 - h. **Treasurers Report:** Chris
 - i. Balances:
 - 1. Savings \$11,300.30
 - 2. Checking \$29,615.03
 - 3. Legal reserve \$10,836.86
 - ii. Update on planned expenditures: expenses for Member picnic are still pending. Any unused funds could be reallocated to 9/30 event. YM invoice pending. Stewards handbooks, NW Labor Press – interested EB members should complete add information to spreadsheet shared by Kimberly CG on Sept. 2. Intern expenditures are covered.
 - iii. Other:
- B. **Old Business:**
 - a. Vice President nomination:
- C. **New Business:**
- D. **Priorities and Good of the order sharing:**
 - a. President/Kari: intern postings, bargaining work, documenting new member activists/spreadsheet
 - b. Treasurer/Chris: expenses
 - c. Organizer/Annette:
 - d. Secretary/Jessica: get reorganized, start preparing for September meeting
 - e. Steward/Kevin:
 - f. Vice President/Meg: getting set up
 - g. Member at Large/Kimberly:
 - h. Member at Large/Lee: setting up Meg for VP access
 - i. Member at Large/Jay:
- E. **Announcements:**



The City of Portland Professional Workers Union
Executive Board

- a. General Membership meeting: 8/29/24-cancelled, 9/26/24, at 5:30 on Teams
 - b. Upcoming board meetings: 9/2/24- cancelled, 9/9/24-cancelled, 9/16/24, 9/23/24
- F. **Adjourn:** 7:33 pm