



## MINUTES-CPPW Executive Board Meeting

Monday, October 7, 2024

6:30pm-8:00pm

### A. Call to Order:

- a. Time: 6:35 pm
- b. In attendance: Kari Koch, Lee Dudley, Kevin Block, Meg Wren, Annette Ramirez, Chris Gustafson, Jessica Irvine. Kimberly Campbell-Groen
- c. Quorum requirement: met

### B. Welcome and Introductions: none

### C. Officer Reports:

- a. **Secretary:** Presentation of minutes of 9/23/24 Executive Board Meeting for approval. **Motion to approve minutes of 9/23/24 Executive Board Meeting. Motion carries unanimously.**
- b. **Admin:**
  - i. **YM Update:** Discussion regarding the status of project implementation.
  - ii. **City Member Lists:** Update on efforts to synchronize membership information across all sources.
- c. **President's Update: Hiring update**
  - i. **Organizing Intern:** Update on interviews and discussion. **Motion to authorize a background check for intern candidates of no more than \$200. Motion carries unanimously.**
  - ii. **Communications Intern:** Comms intern interview update: interviews ongoing.
  - iii. **Still to do:** contract, job description, conditional offer letter
- d. **Organizing/CAT Update:**
  - i. Upcoming absence 10/21-11/7. Discussion about coverage for CAT team support and employee orientation meetings.
- e. **Bargaining update:**
  - i. **10/1 bargaining session:** Recap of most recent session.
  - ii. **Strike Practice:** Discussion about sharing information on practices and planning info sessions
  - iii. **Vibrant Communities:** Discussion about ongoing activities to coordinate support.
- f. **Stewards:**



- i. **Grievtrak:** Chief Steward recommends using existing MS Suite of products to design tools to support stewards instead of implementing Grievtrak.
    - ii. **Training:** Steward Training to launch in November.
    - iii. **Steward Update:** Meeting with counsel to discuss ongoing matters.
  - g. **At Large:**
    - i. Position 1: see Admin
    - ii. Position 2: none
    - iii. Position 3: see Organizing
  - h. **Treasurers Report:**
    - i. Balances:
      - 1. Savings: \$13013.55
      - 2. Checking: \$34487.87
      - 3. Legal Reserve: \$12068.10
    - ii. Update on planned expenditures: costs for potential expenses are coverable with planning. Recommendation to set aside funds for October Halloween event expenses.
- B. **Old Business:**
  - i. General Meeting recap: Discussion of changing time of day, length and format of meetings. Poll will be sent to members.
- C. **New Business:**
  - a. None discussed
- D. **Priorities and Good of the order sharing: for next meeting agenda**
  - a. Organizing: Swag, CAT update – vacation coverage
  - b. Secretary: background screening info
  - c. Treasury: budget requests: swag, holiday function
  - d. President: intern update
- E. **Announcements:** 9/30/24 EB meeting cancelled
  - a. General Membership meeting: 10/24, 11/21
  - b. Upcoming board meetings: 10/14, 10/21, 10/28
- F. **Adjourn:** 7:57 pm

Signed

*Jessica Irvine*

Jessica Irvine, Secretary