



MINUTES - CPPW Executive Board Meeting

Monday, December 9, 2024

6:30pm-8:00pm

A. **Call to Order:** Kari called the meeting to order

- a. Time: 6:32 pm
- b. In attendance: Kari Koch, Chris Gustafson, Jay Richmond, Annette Ramirez, Kevin Block, Meg Wren, Jessica Irvine
- c. Quorum requirement: met

B. **Welcome and Introductions:** none

C. **Officer Reports:**

- a. **Secretary:** Presentation of minutes of 12/2/24 Executive Board Meeting for approval. **Motion to approve the minutes of the 12/2/24 Executive Board Meeting. Motion carries unanimously.**
- b. **Admin:**
 - i. YM Update: no update shared; implementation is ongoing.
 - ii. Membership List: Update on the status of the project.
 - iii. Tabling supplies: Update on plans to add on-demand printing of branded items to website.
 - iv. Confirming EB meetings for January: 1/6/25, 1/13, 1/27. Next General meeting 1/9 and 1/30. No EB meeting on 1/20 and 2/17
 - v. Organizational Passwords: Discussion best method to store organizational passwords.

B. **President's Update:**

- i. Supervisor Effort: Work is ongoing.
 - ii. Interns: hiring in progress
 - iii. Meetings with new mayor/commissioners: update on status of planned meetings. Dates to be announced.
- b. **Stewards:**
- i. General Steward update: general update
 - ii. List/CAT: brief update on current activities
 - iii. Other: **Motion to increase the approved amount for the purpose of purchasing t-shirts to \$2800 to purchase an additional 60 shirts. Motion carries unanimously.**

c. **Treasurers Report:**

- i. Balances:
 1. Savings: \$16,475.81
 2. Checking: \$46,835.92



3. Legal Reserve: \$14,439.43

- ii. Update on planned expenditures: Legal approx. \$9000, \$2800 for t-shirts. YM bill is satisfied.

C. Old Business:

- a. Membership Assistance: **Motion to create an administrative process to define Membership Assistance administration. Motion carries unanimously. Motion to reimburse forgiven dues to members. Motion carries unanimously.**

D. New Business:

- a. Bargaining Team Nominations and Approval: no update
- b. Bargaining Update: Brief recap of most recent bargaining session.

E. Priorities and Good of the order sharing: for next meeting agenda.

- a. Kari: keep bargaining team appointment on the agenda
- b. Chris: continued work auditing dues
- c. Kevin: password
- d. Jessica: work on membership assistance policy
- e. Meg: membership list, membership assistance form

F. Announcements:

- a. General Membership meeting: 1/9/25 - shift to noon, 1/30, 2/27, 3/27
- b. Upcoming board meetings: 12/16, 1/6/25, 1/13, 1/27

G. Adjourn: 7:50 pm

Signed

Jessica Irvine

Jessica Irvine, Secretary



Bylaw 2: Members in good standing who have a medical crisis, personal difficulty, or other burden that may make paying dues too difficult may request suspension of dues payments for a period of time by asking for such a suspension during new business in the Executive Board meeting. See Bylaw 4 for specific rules.

Bylaw 4: Membership Assistance

Members in good standing who are in medical, financial, or other dire need may apply to the Executive Board for financial assistance on a temporary basis.

Financial assistance to a member may be in an amount determined by the good judgment of the Executive Board, but may not exceed \$5,000 as a lump sum or \$10,000 in recurring assistance.

No financial assistance to a member may be permitted if such assistance puts the CPPW in financial distress or danger as determined by the treasurer.

Recurring assistance may be authorized for a period of six months and can be renewed by the Executive Board.