



MINUTES – CPPW Executive Board Meeting

Monday, January 6, 2025

6:30pm-8:00pm

- A. **Call to Order:** Kari called the meeting to order
 - a. Time: 6:30 pm
 - b. In attendance: Kari Koch, Chris Gustafson, Meg Wren, Jessica Irvine, Annette Ramirez, Kimberley Campbell-Groen
 - c. Quorum requirement: met
- B. **Welcome and Introductions:** none
 - a. **Kickoff 2025 w highlight and intention for your union work in 2025**
 - i. Board members discussed highlights and intentions for board work in 2025.
 - b. **Scope of responsibility form:** not discussed
- C. **Officer Reports:**
 - a. **Secretary:** Presentation of minutes of 12/16/24 Executive Board Meeting for approval. **Motion to approve the minutes of the 12/16/24 Executive Board Meeting. Motion carries unanimously. Kari abstains.**
 - b. **Admin:**
 - i. YM Update: email update shared earlier
 - ii. Membership List/Dues Audit: discussion and update
 - iii. Tabling supplies: not discussed
 - iv. Organizational Passwords: not discussed
 - v. Membership Assistance policy/procedure/form: Jessica and Meg to share final drafts to the board in an email for review and comment.
 - vi. New PowerPoint for General Meetings: new template now in use for January General meeting.
 - c. **President's Update:**
 - i. Bargaining: discussion about current bargaining
 - ii. Interns: new intern Jenny Perrin starting on January 13.
 - iii. Workers Budget Guidance and follow up: share update at General Meeting
 - d. **Stewards/Organizing:**
 - i. General Steward update: discussion about general items
 - ii. List/CAT: planning and discussion for upcoming events
 - iii. T-shirts: printed and some are delivered to bureaus
 - iv. ULP Update: no hearing in January
 - e. **Treasurers Report:**



- i. Balances:
 - 1. Savings: \$17,355.19
 - 2. Checking: \$47936.48
 - 3. Legal Reserve: \$19,972.79
 - 4. Request for budget for 1/14 Coffee and Donuts - \$200
 - 5. Update on planned expenditures \$2800 T-shirts, \$500 NW Labor press, \$485 YourMembership
 - 6. Proposal to authorize up to \$200 for coffee and donuts for Day of Visibility. Motion to authorize up to \$200 for coffee and donuts for January 14 event.
- f. At Large:
 - i. Position 3: Brief update on City's current status on healthcare. More details to follow
- B. Old Business:**
 - a. Membership Assistance Request: see above
- C. New Business:**
 - a. General Meeting prep: Priority is discussing healthcare, bargaining, day of visibility. Jessica to run the slide show and Kevin will monitor the chat.
- D. Priorities and Good of the order sharing:** for next meeting agenda.
- E. Announcements:**
 - a. General Membership meeting: 1/9/25, 1/30, 2/27, 3/27
 - b. Upcoming board meetings: 1/13, no meeting on 1/20, 1/27, 2/3, 2/10, no meeting 2/17
- F. Adjourn:** Meeting adjourned at 8:04 pm

Signed

Jessica Irvine

Jessica Irvine, Secretary



The City of Portland Professional Workers Union
Executive Board