



## MINUTES – CPPW Executive Board Meeting

Monday, January 13, 2025

6:30pm-8:00pm

### A. Call to Order:

- a. Time: 6:38 PM
- b. In attendance: Kari Koch, Chris Gustafson, Meg Wren, Annette Ramirez, Kevin Block, Jay Richmond, Jenny Perrin
- c. Quorum requirement: met

### B. Welcome and Introductions:

Welcome new intern, Jenny Perrin. Round of introductions from the present e-board. **Motion to approve the creation and cost of creating a new outlook email address for the new organizing intern. Motion carries unanimously.**

### C. Officer Reports:

- a. **Secretary:** Presentation of minutes of 01-06-25 Executive Board Meeting for approval. **Motion to approve the minutes of the 01/06/25 Executive Board Meeting. Motion carries unanimously.**

#### b. Admin:

- i. YM Update: Not discussed
- ii. Membership List/Dues Audit: Discussion. Meg received updates from City.
- iii. Tabling supplies: not discussed
- iv. Organizational Passwords: not discussed
- v. Membership Assistance policy/procedure/form: Proposal to approve/finalize the policy and form. **Motion to approve the Membership Dues Assurances policy/procedure/form. Motion carries unanimously.**

#### c. President's Update:

- i. Bargaining: Not discussed
- ii. Interns: Discussion. Organizing intern, Jenny Perrin's, first day. Onboarding and orientation today.
- iii. Workers Budget Guidance and follow up: discussion about meetings and budget updates.

#### d. Stewards/Organizing:

- i. Day of Visibility: Discussed
- ii. General Steward update: Discussed – no major updates
- iii. List/CAT: Discussed
- iv. ULP Update: Discussed - Kari and Kevin will meet with Alex to get updates.
- v. **Organizing budget: Motion to approve up to \$50 for candy fund for organizing. Motion carries unanimously.**

#### e. Treasurers Report:

- i. Balances:
  1. Savings: \$17,355.19
  2. Checking: \$47,936.48
  3. Legal Reserve: \$19,972.79



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4. Update on planned expenditures: t-shirts \$2,800, \$500 NW Labor Press
5. Adjust Coffee and Donut budget to \$300 – Two sites instead of one

**f. At Large:**

- i. Position 1: LMBC/Healthcare update: Discussed – looking at a 13% increase for healthcare. The unions are working to find ways to avoid the entire cost being borne by employees.
- ii. Position 2: none
- iii. Position 3: none

**B. Old Business:**

- i. Scope of responsibility form

**C. New Business:**

- a. Action item for Kari: send note to members about return-to-work mandate
- b. Action item: potential board position opening

**D. Priorities and Good of the order sharing:** for next meeting agenda.

- a. Jay – announced possible departure
- b. Chris – charting list update
- c. Annette – onboarding and supporting new organizing intern
- d. Kari – sending comms update to members
- e. Kevin – visibility event 1/14/25 and admin work to draft legal letter
- f. Meg – work to update central list

**E. Announcements:**

- a. General Membership meeting: 1/30, 2/27, 3/27
- b. Upcoming board meetings: no meeting on 1/20, 1/27, 2/3, 2/10, no meeting 2/17

**F. Adjourn:** 8pm

Signed:

*Jessica Irvine*

Jessica Irvine, Secretary