



**MINUTES – CPPW Executive Board Meeting**

Monday, March 3, 2025

6:30pm-8:00pm

**A. Call to Order:**

- a. Time: 6:33
- b. In attendance: Kari Koch, Jessica Irvine, Chris Gustafson, Kevin Block, Kimberly Campbell Groen, Meg Wren, Annette Ramirez
- c. Quorum requirement: met

**B. Welcome and Introductions:** none

**C. Committees:**

- a. **Minutes:** Presentation of minutes of 02-24-25 Minutes of the Executive Board Meeting for approval. **Motion to approve the minutes of the 02-24-25 Executive Board Meeting. Motion carries unanimously. (5 minutes)**
- b. **Committee Reports:** Critical updates only **(30 minutes)**
  - i. **General Membership meeting debrief** – 164 members attended. General discussion. Discussion about Strike hardship fund.
  - ii. **Steward Training Update** – Next Stewards Training is April 3, 2025. Ongoing Labor Notes training for current stewards
  - iii. **CAT Update** – Organizing for Power training is ongoing; Update on status of recruiting.
  - iv. **City Budget** – Overview, update. Labor Caucus has been invited to 3/13 Labor and Workforce Committee Meeting
  - v. **Mediation Timeline** – Update on March meetings (3/5 and 3/20)
  - vi. **E-board Recruitment** – Discussion about current possible candidates.

**B. Old Business:**

- a. **Scope of Responsibility Follow Up: (10 minutes)** - not discussed
- b. **General meeting recap: (5 minutes)** - see above

**C. New Business:**

- a. **TBD (30 minutes)** - Discuss planning a Strategy Session in early April. Kari to send a calendar invite. Date selected: April 5th
- b. **Grievance Procedure MOU:** In progress

**D. Priorities and Good of the order sharing: (5 minutes)** for next meeting agenda.

- a. Kimberly-Following up with elections committee. Plan Strategic Retreat
- b. Kevn-MOU, Steward Training, CAT meeting prep
- c. Annette – CAT, membership outreach
- d. Meg – YM, MS 365 account setup
- e. Chris - BRFS, strike signage, bills, lists
- f. Jessica – Approval Structure, minutes
- g. Kari – mediation/budget

**E. Upcoming Meetings:**



The City of Portland Professional Workers Union  
Executive Board

- a. Executive Board: 3/10, 3/17, 3/24, 3/31
- b. General Membership Meetings: 3/27, 4/24, 5/29

**F. Adjourn:** 7:57 pm

Signed

*Jessica Irvine*

Jessica Irvine, Secretary