



## MINUTES – CPPW Executive Board Meeting

Monday, March 31, 2025

6:30pm-8:00pm

### A. Call to Order:

- a. Time: 6:31 pm
- b. In attendance: Kari Koch, Jessica Irvine, Chris Gustafson, Stacy Brewster, August Burns, Meg Wren, Kevin Block, Annette Ramirez

### B. Quorum requirement: met

### C. Welcome and Introductions: Welcome board member Stacy Brewster & August Burns – go around

### D. Committees:

- a. **Minutes:** Presentation of minutes of 03-24-25 Minutes of the Executive Board Meeting for approval. **Motion to approve the Minutes of the 03-24-25 Executive Board Meeting. Motion carries unanimously. (5 minutes)**
- b. **Committee Reports:** Critical updates only **(30 minutes)**
  - i. **Mediation:** Q&A Session for membership before 4/14 mediation to be scheduled. Mediation on-page summary to be shared 4/1/25 to CAT and Discord.
  - ii. **CAT:** Update on campaign making calls for Strike Pledge – 112 signatures so far. Practice picket will be held later in April. Discussion about Portland Troublemakers School Saturday May 3. Discussed \$500 budget and plan to call for attendees.
  - iii. **Communications:** Discussion about priorities for intern. Kari to follow up. Kari is the current point of contact for moving information from CAT outward.
  - iv. **Stewards:** none shared
  - v. **Admin update (policy, procedure, union software, lists, other):**
    - 1. Documenting general membership meetings – discussion.
    - 2. Implementing agenda change for general membership meetings in April May and June – 2 meetings per month – one is general business, one is q&a, updates, check ins. Bargaining team will select 2<sup>nd</sup> meeting date for April, CAT team will select second meeting date for May, June TBD
    - 3. Adjustment to policy regarding bringing items forward. Jessica to make changes.
    - 4. Issues with membership list from City – Chris to communicate with HR. New list received from City.



The City of Portland Professional Workers Union  
Executive Board

- vi. **President's Update:** Update on meetings with Councilor and upcoming meetings with Councilors.

**B. Old Business (15 min):**

- a. **Strike Prep/Strike Pledge:** Discussion regarding filling Chief Roles – Ops Chief, Logistics Chief, CIO, Community Liaison Officer. Stacy Brewster and August Burns will be added; Kari and Kevin also to be added **Motion to authorize no more than \$1500 to produce sign and banner materials. Motion carries unanimously.**
- b. **Meeting Dates:** Planning/rescheduling upcoming meetings: **Motion to move April General Membership meeting to April 17, 2025. Motion carries unanimously.**

**C. New Business:**

**D. Priorities and Good of the order sharing: (5 minutes)**

- a. Stacy – comms around information from MJ at the City
- b. Kevin – upcoming absence
- c. Annette – finish calls before absence
- d. Kari – meetings, budget sessions, Mayor

**E. Upcoming Meetings:**

- a. Executive Board: 4/7, 4/14, 4/21, 4/28, 5/5
- b. General Membership Meetings: 4/24, 5/29, 6/26

**F. Adjourn: 8:14pm**

Signed

*Jessica Irvine*

Jessica Irvine, Secretary